



53<sup>nd</sup> ANNUAL MEETING  
OF THE  
LEAGUE OF WOMEN VOTERS®  
OF SANTA CRUZ COUNTY

Saturday, June 9, 2018 — 10:00 am to 12:00 pm  
Seascope Golf Club – Seascope Room  
610 Clubhouse Drive, Aptos, CA 95003

\$20 Per Person (payable in advance by June 1)  
Send check payable to LWVSCC to P.O. Box 1745, Capitola, CA 95010  
Or pay by PayPal from the League’s online calendar at [lwvscc.org/calendar](http://lwvscc.org/calendar).

PROPOSED AGENDA

- 10:00 am—Hot Buffet Breakfast
- 10:30 am—Welcome and Introductions ..... Barbara Lewis, President  
  - Speaker: **Carlos Palacios, Santa Cruz County Administrative Officer**
  - Topic: ***Vision Santa Cruz County—A Strategic Plan***
- 11:30 am—Call Business Meeting to Order ..... Barbara Lewis, President
- Introduction of Parliamentarian ..... Dottie Fry, First Vice President
- Quorum Count ..... 15% of Membership
- Adoption of Meeting Rules..... Requires Majority Vote
- Treasurer’s Report and Proposed Budget for Fiscal Year 2018-2019..... Jan Karwin, Treasurer
- Report of Local Program Planning ..... Karen Smith
- Presentation of Recommended Program..... Requires Majority Vote
- Report of Nominating Committee ..... Stephanie Harlan, Nominating Committee Chair
- Nominations from the Floor..... Requires Consent of Nominee
- Election of 2018-2019 Officers, Directors, and Nominating Committee..... Requires Majority Vote
- Suggestions for the new Board ..... Members
- Adjournment ..... President

**Proposed Annual Meeting Rules**

**Procedure:** *Robert’s Rules of Order, Newly Revised* shall be our authority.

**Delegates:** each voting member is a delegate to this meeting.  
**Privilege of the Floor:** all members may have the privilege of the floor when fully recognized by the Chairperson.

**Debate:** any delegate may debate on the floor. Debate shall be limited to 3 minutes unless the time is extended by a two-thirds vote. No one may speak twice until all who wish to speak have had an opportunity. All remarks should be limited to the question.

**Motion:** main motions of substantial length shall be put in writing in duplicate and signed by the mover. One copy should be sent to the President and one to the Secretary.

**Voting:** the President shall designate the method of voting to be employed: by voice or by hand.

**Program Adoption Procedures**

1. Membership makes suggestions for local program to the Board of Directors at least two months prior to the Annual Meeting.
2. The Board shall consider the suggestions and shall formulate a proposed program.
3. The proposed program shall be sent to all members at least 20 days before the Annual Meeting along with a list of the non-recommended program suggestions.
4. A majority vote of the voting members present shall be required for adoption of the program proposed by the Board; non-recommended items require a majority vote for consideration and majority vote for adoption.
5. The program shall be taken up for debate, possible amendment and adoption at the time designated in the agenda.

PROPOSED BUDGET FOR FISCAL YEAR JULY 1, 2018–JUNE 30, 2019

| BUDGET CATEGORY                     | FY 2018 Budget        | As of 3/31/18        | Estimated Apr-Jun        | Projected FY 2018 Total        | Proposed FY 2019 Budget        | Comments                       |
|-------------------------------------|-----------------------|----------------------|--------------------------|--------------------------------|--------------------------------|--------------------------------|
| <b>INCOME</b>                       |                       |                      |                          |                                |                                |                                |
| <b>100 Dues</b>                     |                       |                      |                          |                                |                                | No increase in dues.           |
| Individual                          | 4,225.00              | 4,322.50             | 0.00                     | 4,322.50                       | 4,420.00                       | 68 @ \$65                      |
| Household                           | 1,300.00              | 900.00               | 0.00                     | 900.00                         | 900.00                         | 9 @ \$100                      |
| Student                             | 30.00                 | 0.00                 | 0.00                     | 0.00                           | 30.00                          | 1 @ 30                         |
| <b>Total 100 Dues</b>               | <b>5,555.00</b>       | <b>5,222.50</b>      | <b>0.00</b>              | <b>5,222.50</b>                | <b>5,350.00</b>                |                                |
| <b>110 Contributions</b>            |                       |                      |                          |                                |                                |                                |
| 111 In-Kind                         | 50.00                 | 16.33                | 20.00                    | 36.33                          | 50.00                          |                                |
| 112 Cash Contributions              | 1,000.00              | 194.00               | 150.00                   | 344.00                         | 550.00                         |                                |
| 113 LWVEF Grant Svcs. Acct.         | 1,360.00              | 1,352.00             | 0.00                     | 1,352.00                       | 1,214.00                       | 1/2 LWVUS PMP                  |
| <b>Total 110 Contributions</b>      | <b>2,410.00</b>       | <b>1,562.33</b>      | <b>170.00</b>            | <b>1,732.33</b>                | <b>1,814.00</b>                |                                |
| <b>120 Cash Reserves</b>            | <b>200.00</b>         |                      |                          |                                | <b>2,894.00</b>                | Voter Serv. & LWVC Convention. |
| <b>130 Meetings</b>                 |                       |                      |                          |                                |                                |                                |
| 130 General (Lunch receipts)        | 1,100.00              | 195.00               | 480.00                   | 675.00                         | 675.00                         |                                |
| <b>Total 130 Meetings</b>           | <b>1,100.00</b>       | <b>195.00</b>        | <b>480.00</b>            | <b>675.00</b>                  | <b>675.00</b>                  |                                |
| <b>150 Fundraising</b>              |                       |                      |                          |                                |                                |                                |
| <b>Total 150 Fundraising</b>        | <b>0.00</b>           | <b>0.00</b>          | <b>0.00</b>              | <b>0.00</b>                    | <b>0.00</b>                    |                                |
| <b>160 Interest on Bank Account</b> | <b>2.00</b>           | <b>2.01</b>          | <b>0.69</b>              | <b>2.70</b>                    | <b>3.00</b>                    |                                |
| <b>TOTAL INCOME</b>                 | <b>9,267.00</b>       | <b>6,981.84</b>      | <b>650.69</b>            | <b>7,632.53</b>                | <b>10,736.00</b>               |                                |
|                                     |                       |                      |                          |                                |                                |                                |
|                                     |                       |                      |                          |                                |                                |                                |
| <b>BUDGET CATEGORY</b>              | <b>FY 2018 Budget</b> | <b>As of 3/31/18</b> | <b>Estimated Apr-Jun</b> | <b>Projected FY 2018 Total</b> | <b>Proposed FY 2019 Budget</b> |                                |
| <b>EXPENSES</b>                     |                       |                      |                          |                                |                                |                                |
| <b>200 OPERATING</b>                |                       |                      |                          |                                |                                |                                |
| 210 General Supplies                | 20.00                 | 17.41                | 0.00                     | 17.41                          | 20.00                          |                                |
| 220 Postage                         | 20.00                 | 9.80                 | 10.00                    | 19.80                          | 20.00                          |                                |
| 230 Telephone                       | 84.00                 | 63.62                | 21.26                    | 84.88                          | 85.00                          |                                |
| 240 Insurance                       | 40.00                 | 0.00                 | 50.00                    | 50.00                          | 50.00                          |                                |
| 250 PO Box Fee                      | 130.00                | 132.00               | 0.00                     | 132.00                         | 132.00                         |                                |
| 290 Other Oper. Exp.                | 0.00                  | 0.00                 | 0.00                     | 0.00                           | 0.00                           |                                |
| <b>Total 200 Operating</b>          | <b>294.00</b>         | <b>222.83</b>        | <b>81.26</b>             | <b>304.09</b>                  | <b>307.00</b>                  |                                |
| <b>300 Board Admin.</b>             |                       |                      |                          |                                |                                |                                |
| 340 Board Tools                     | 20.00                 | 0.00                 | 0.00                     | 0.00                           | 20.00                          |                                |
| 350 Fundraising                     |                       |                      |                          |                                |                                |                                |
| 350.1 Solicitation Letter           | 135.00                | 0.00                 | 0.00                     | 0.00                           | 0.00                           |                                |
| 360 Membership                      | 50.00                 | 0.00                 | 0.00                     | 0.00                           | 75.00                          |                                |
| 360.1 Student Scholarship           | 30.00                 | 0.00                 | 0.00                     | 0.00                           | 30.00                          |                                |
| 380 Publicity                       | 200.00                | 29.67                | 0.00                     | 29.67                          | 50.00                          |                                |
| 390 Board, Admin., Other            | 0.00                  | 0.00                 | 0.00                     | 0.00                           | 0.00                           |                                |
| <b>Total 300 Board Admin.</b>       | <b>435.00</b>         | <b>29.67</b>         | <b>0.00</b>              | <b>29.67</b>                   | <b>175.00</b>                  |                                |

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| BUDGET CATEGORY                    | FY 2018 Budget  | As of 3/31/18   | Estimated Apr-Jun | Projected FY 2018 Total | Proposed FY 2019 Budget |                                  |
|------------------------------------|-----------------|-----------------|-------------------|-------------------------|-------------------------|----------------------------------|
| <b>400 Delegate &amp; Travel</b>   |                 |                 |                   |                         |                         |                                  |
| 400.1 Training/Workshops           | 100.00          | 0.00            | 0.00              | 0.00                    | 25.00                   |                                  |
| 400.2 LWVC Convention              | 1,000.00        | 0.00            | 0.00              | 0.00                    | 3,000.00                | 3 Delegates X \$1,000            |
| <b>Total Delegate &amp; Travel</b> | <b>1,100.00</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b>             | <b>3,025.00</b>         |                                  |
|                                    |                 |                 |                   |                         |                         |                                  |
| <b>500 Per Member Payments*</b>    |                 |                 |                   |                         |                         |                                  |
| 510 LWVC PMP @ \$28/Ind.           | 2,366.00        | 1,774.50        | 591.50            | 2,366.00                | 2,212.00                | 65 Indiv; 9 Household; 1 Student |
| 520 LWVUS PMP @ \$32/Ind.          | 2,704.00        | 2,704.00        | 0.00              | 2,704.00                | 2,428.00                | 65 Indiv; 9 Household; 1 Student |
| <b>Total 500 Support</b>           | <b>5,070.00</b> | <b>4,478.50</b> | <b>591.50</b>     | <b>5,070.00</b>         | <b>4,640.00</b>         |                                  |
|                                    |                 |                 |                   |                         |                         |                                  |
| <b>600 Member Communication</b>    |                 |                 |                   |                         |                         |                                  |
| 610 VOTER                          |                 |                 |                   |                         |                         |                                  |
| 610.1 Printing                     | 56.00           | 18.95           | 37.05             | 56.00                   | 56.00                   |                                  |
| 610.2 Mailing                      | 58.00           | 27.15           | 30.85             | 58.00                   | 58.00                   |                                  |
| 620 Member Orientation             | 50.00           | 0.00            | 0.00              | 0.00                    | 50.00                   |                                  |
| 630 Website Hosting                | 200.00          | 0.00            | 200.00            | 200.00                  | 350.00                  |                                  |
| 630.1 Domain Name Service          | 14.00           | 14.99           | 0.00              | 14.99                   | 15.00                   |                                  |
| <b>Total Member Communication</b>  | <b>378.00</b>   | <b>61.09</b>    | <b>267.90</b>     | <b>328.99</b>           | <b>529.00</b>           |                                  |
|                                    |                 |                 |                   |                         |                         |                                  |
| <b>700 Education</b>               |                 |                 |                   |                         |                         |                                  |
| 741 Election Materials             | 0.00            | 0.00            | 0.00              | 0.00                    | 50.00                   |                                  |
| 742 Voter Services                 | 50.00           | 0.00            | 0.00              | 0.00                    | 300.00                  | Space rental for forums          |
| 744 Voter's Edge                   | 60.00           | 120.00          | 0.00              | 120.00                  | 150.00                  |                                  |
| 750 LWV Program                    | 500.00          | 293.47          | 150.00            | 443.47                  | 400.00                  |                                  |
| 750.1 Luncheon Expense             | 1,100.00        | 518.00          | 230.45            | 748.45                  | 900.00                  |                                  |
| 750.2 Speaker/Other                | 50.00           | 29.95           | 25.00             | 54.95                   | 60.00                   |                                  |
| 750.3 Misc. In-Kind Contrib.       | 30.00           | 0.00            | 0.00              | 0.00                    | 0.00                    |                                  |
| <b>Total 700 Education</b>         | <b>1,790.00</b> | <b>961.42</b>   | <b>405.45</b>     | <b>1,366.87</b>         | <b>1,860.00</b>         |                                  |
|                                    |                 |                 |                   |                         |                         |                                  |
| <b>Total 800 Position Support</b>  | <b>200.00</b>   | <b>160.15</b>   | <b>40.00</b>      | <b>200.15</b>           | <b>200.00</b>           |                                  |
|                                    |                 |                 |                   |                         |                         |                                  |
| <b>900 Other Expense</b>           | 0.00            | 0.00            | 0.00              | 0.00                    | 0.00                    |                                  |
| <b>Total 900 Other Expense</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b>             | <b>0.00</b>             |                                  |
|                                    |                 |                 |                   |                         |                         |                                  |
| <b>TOTAL EXPENSES</b>              | <b>9,267.00</b> | <b>5,913.66</b> | <b>1,386.11</b>   | <b>7,299.77</b>         | <b>10,736.00</b>        |                                  |
|                                    |                 |                 |                   |                         |                         |                                  |
| <b>Income Less Expenses</b>        | <b>0.00</b>     | <b>1,068.18</b> | <b>-735.42</b>    | <b>332.76</b>           | <b>0.00</b>             |                                  |

\*First Household Member is charged the full Individual PMP rate. Each additional Household Member is charged ½ the Individual PMP rate. Students are charged ½ the Individual PMP rate.

## PROPOSED LOCAL PROGRAM 2018-2019

Based on discussion by members present at the Local Program Planning Meeting on March 8, 2018, the Board recommends retention of all local positions based on previous study and consensus. Complete text of the positions may be found under *Stands on Issues* on our League's website at <http://lwvsc.org>. League members also suggested the following topics for general meetings in fiscal year 2018-2019:

1. Wealth and income inequality: how to shrink the gap.
2. Media influences with a focus on journalism and print media.
3. A tour of the City of Santa Cruz recycling facility.

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### NOMINATIONS FOR THE 2018-2019 BOARD OF DIRECTORS

#### OFFICERS:

President..... Barbara Lewis  
1<sup>st</sup> Vice President/Voter Service Co-Chair ..... Dottie Fry  
2<sup>nd</sup> Vice President/Voter Service Co-Chair ..... Sue Becker  
Secretary ..... Marilyn McCusker  
Treasurer ..... Geri McGillicuddy

#### DIRECTORS:

Editor of *Santa Cruz VOTER*..... Pam Newbury  
Membership Chair ..... Lydia Nogales Parker  
Program Chair..... Stephanie Harlan

NOMINATING COMMITTEE:..... Kathy Donovan, Eve Roberson and Cecilie Schultze

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In addition, the following members have agreed to serve in an off-board capacity and are expected to be appointed by the new Board of Directors:

Member Roster Manager ..... Laura Grossman  
Public Relations/Community TV ..... Joyce Anderson  
Publicity ..... Kathy Van Horn  
Program Committee ..... Susan Kettmann and Karen Smith  
Voter's Edge Coordinator for Santa Cruz County ..... Cecilie Schultze  
Website Team ..... Jan Dwyer and Jan Karwin

Respectfully submitted by the 2017-2018 Nominating Committee:

Elected Members: Stephanie Harlan (Chair), Laura Grossman and Susan Nemitz  
Board Appointed Members: Dottie Fry and Lydia Nogales Parker

**Please bring this Annual Meeting Kit with you to the Annual Meeting on June 9.**